



AUSTIN ROAD MIDDLE SCHOOL

Ms. Libra. L. Brittian , Ed.S., Principal

Mrs. Andrea Perdue, Assistant Principal
Mr. Dwayne Richards, Assistant Principal

August 16, 2020

Dear Austin Road Families,

The faculty and staff of Austin Road Middle School are currently planning for another outstanding school year for our JAGUARS. I am writing to provide you with an outline of what you can expect as we begin the year with remote learning for all Scholars on Monday, August 17th . With lessons learned from last spring and feedback from you, we have planned a much-improved remote learning experience for our scholars. Our teachers will provide a virtual classroom by engaging Scholars in HCS curriculum and rigorous instruction via a school issued student-learning device (Chromebook). Our remote learning expectations are outlined below.

As we begin the year, I invite you to visit our school's website, <https://schoolwires.henry.k12.ga.us/arm> , and our social media sites - Facebook, and Twitter. We will provide ongoing updates to families through these sites and through the Parent Portal. If you missed our Virtual Open House last week, you will be able to access this site by visiting our school's website. Please continue to review our general information regarding remote learning processes and expectations. Additionally, our teacher webpages are filled with introduction PowerPoints from each of our teachers and information for each course. Course syllabi and materials lists are also available on the teacher web pages.

- ✓ Remote learning will begin on Monday, August 17 at 8:45 am with scholars going to 1st period for homeroom check-in and important updates and announcements
 - ✓ Remote learning will fall within the regular school day hours 8:45 am – 4:00 pm
 - ✓ Scholars will be expected to attend classes virtually each day, teachers will check attendance in each class and will follow district policies and procedures regarding student attendance
 - ✓ Scholars should ensure Chromebooks are charged and are in good working order prior to August 17th
 - ✓ Scholars should access their school email daily to check for important messages
 - ✓ Scholars who need assistance or repair for a Chromebook should contact our Technology Specialist, Mr. Earl Woods (earl.woods@henry.k12.ga.us)
 - ✓ Scholars who need assistance with internet connectivity should contact their school counselor
 - ✓ Regular updates, guidance, and communication will be available on our school website and your Infinite Campus parent portal
 - ✓ Times will be scheduled for Scholars to pick-up materials for courses as needed (eg. required textbooks, etc.), although many of our textbooks will be available in an online format
 - ✓ Assignments and assessments will be graded and recorded in the Infinite Campus gradebook
 - ✓ Scholar conduct and behavior expectations will follow the policies and procedures outlined in the HCS Student/Parent Handbook
 - ✓ Our class schedule will be modified to accommodate best instructional practices for the online setting (see next page)
- 100 Austin Road • Stockbridge, GA 30281 • (770) 507-5407 main • (770) 507-5413 fax
• <https://schoolwires.henry.k12.ga.us/domain/2504>

“EXCEEDING EXPECTATIONS EVERY DAY”



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- ✓ Teachers will be available for tutoring and parent conferences before and after school by appointment
- ✓ Teachers will hold office hours twice per week to connect with Scholars, answer questions, and provide assistance and feedback
- ✓ There will be no direct instruction or summative assessments on Fridays
- ✓ Teachers will be available on Fridays for student feedback and guidance
- ✓ Group projects, independent work, and make-up assignments may be assigned for Fridays
- ✓ The school building will remain closed to the public, however the main office and counseling office will be open Monday-Friday for phone calls, emails, and in-person appointments

For scholars who receive special education services, accommodations will continue to be provided per the Individual Education Plan (IEP). If you have any questions, please contact your student's case manager or our Student Support Facilitator, Ms. Russell (regina.russell@henry.k12.ga.us).

For scholars who receive accommodations through Section 504, accommodations will continue to be provided per the 504 plan. If you have any questions, please contact our 504 coordinator, Mr. Richards (dwayne.richards@henry.k12.ga.us).

While we cannot wait to see our scholars face to face, we are thrilled to be able to reconnect with our scholars virtually on August 17th. No matter the setting, this is going to be an amazing year at Austin Road Middle School with the best scholars, teachers, and community in the state. As always, it is great to be a JAGUAR! #WeAreARMStrong!

All the best,

Ms. Libra L. Brittian
ARMS Proud Principal



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ARMS Remote Learning Bell Schedule

6 th Grade Weekly Instructional Schedule					
Times	Monday	Tuesday	Wednesday	Thursday	Friday
8:50AM - 9:00 AM (10 min)	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class
9:00 AM- 9:45 AM (45 min)	Instructional Focus	Instructional Focus	Instructional Focus	Instructional Focus	Advisory Time w/ Homeroom Teacher
9:45AM-10:00AM (15 min)	Break	Break	Break	Break	Break
10:00AM-10:50AM (50 min)	1st Period	1st Period	1st Period	1st Period	Office Hours for 1st Period
10:45AM to 11:00AM (15 min)	Break	Break	Break	Break	Break
11:00 AM - 11:50PM (50 min)	2nd Period	2nd Period	2nd Period	2nd Period	Office Hours for 2nd Period
11:50 PM-12:50 PM (60 min)	LUNCH	LUNCH	LUNCH	LUNCH	Lunch
12:50 PM - 1:40 PM (50 min)	3rd Period	3rd Period	3rd Period	3rd Period	Office Hours for 3rd Period
1:40 PM - 1:55 PM	Break	Break	Break	Break	Break
1:55 PM - 2:45 PM (50 min)	4th Period	4th Period	4th Period	4th Period	Office Hours for 4th Period
2:45PM to 3:00 PM (15 min)	Break	Break	Break	Break	Break
3:00 PM to 4:00 PM (60 min)	Connections Odd Period	Connection Even Period	Connection Odd Period	Connections Even Period	Connections Office Hours

**During breaks between instructional periods, scholars should prepare for next class, stretch, get water, or use the restroom. Parents can request virtual conferences with teams on Fridays during office hours if the teacher is not working with small groups. Conferences can also be requested with their teachers between 8:15 a.m. and 8:45 a.m. on Tuesdays and Thursdays.*

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7th Grade Weekly Instructional Schedule

Times	Monday	Tuesday	Wednesday	Tuesday	Friday
8:50 AM - 9:00 AM (10 min)	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class	Homeroom Sign-in to your 1 st Period Class
9:00 AM- 9:45 AM (45 min)	Instructional Focus	Instructional Focus	Instructional Focus	Instructional Focus	Advisory Time w/ Homeroom Teacher
9:45AM-10:00AM (15 min)	Break	Break	Break	Break	Break
10:00AM- 10:50M (50 min)	1st Period	1st Period	1st Period	1st Period	Office Hours for 1st Period
10:50 AM - 11:05AM (15 min)	Break	Break	Break	Break	Break
11:05 AM -11:55 PM (50 min)	2nd Period	2nd Period	2nd Period	2nd Period	Office Hours for 2nd Period
11:55 PM-12:55 PM (60 min)	LUNCH	LUNCH	LUNCH	LUNCH	Lunch
12:55 PM - 1:55 PM (60 min)	Connections Odd Period	Connection Even Period	Connection Odd Period	Connections Even Period	Connections Office Hours
1:55 PM - 2:10 PM (15 min)	Break	Break	Break	Break	Break
2:10 PM - 3:00 PM (50 min)	5th Period	5th Period	5th Period	5th Period	Office Hours for 5th Period
3:00 PM - 3:10 PM (15 min)	Break	Break	Break	Break	Break
3:10 PM - 4:00 PM (50 min)	6th Period	6th Period	6th Period	6th Period	Office Hours for 6th Period

**During breaks between instructional periods, scholars should prepare for next class, stretch, get water, or use the restroom. Parents can request virtual conferences with teams on Fridays during office hours if the teacher is not working with small groups. Conferences can also be requested with their teachers between 8:15 a.m. and 8:45 a.m. on Tuesdays and Thursdays.*

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8th Grade Weekly Instructional Schedule					
Times	Monday	Tuesday	Wednesday	Thursday	Friday
8:50 AM - 9:00 AM (10 min)	Homeroom Sign-in to your 1st Period Class	Homeroom Sign-in to your 1st Period Class	Homeroom Sign-in to your 1st Period Class	Homeroom Sign-in to your 1st Period Class	Homeroom Sign-in to your 1st Period Class
9:00 AM- 9:45 AM (45 min)	Instructional Focus	Instructional Focus	Instructional Focus	Instructional Focus	Advisory Time w/ Homeroom Teacher
9:45AM-10:00AM (15 min)	Break	Break	Break	Break	Break
10:00AM-11:00AM (60 min)	Connections Odd Period	Connections -Even Period	Connections- Odd Period	Connections- Even Period	Connections Office Hours
11:05AM to 11:55AM (50 min)	3rd Period	3rd Period	3rd Period	3rd Period	Office Hours for 3rd Period
11:55 AM - 12:55PM (60 min)	LUNCH	LUNCH	LUNCH	LUNCH	Lunch
12:55PM - 1:50PM (50 min)	4th Period	4th Period	4th Period	4th Period	Office Hours for 4th Period
1:50 PM - 2:05 PM (15 min)	Break	Break	Break	Break	Break
2:05PM - 2:55PM (50 min)	5th Period	5th Period	5th Period	5th Period	Office Hours for 5th Period
2:55PM - 3:10PM (15 min)	Break	Break	Break	Break	Break
3:10PM - 4:00PM (50 min)	6th Period	6th Period	6th Period	6th Period	Office Hours for 6th Period

**During breaks between instructional periods, scholars should prepare for next class, stretch, get water, or use the restroom. Parents can request virtual conferences with teams on Fridays during office hours if the teacher is not working with small groups. Conferences can also be requested with their teachers between 8:15 a.m. and 8:45 a.m. on Tuesdays and Thursdays.*

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